

Office Systems & Technology
Chapter 6–C

1. D - Which of the following documents are illegal to reproduce?
 - A. Passports and visas
 - B. Marriage certificates and divorce decrees
 - C. Citizenship papers
 - D. Both A & C
 - E. All of the above
2. E - The reproduction of copyrighted material is appropriate (Copyright Law of 1976) as long as the reproduction is used for:
 - A. Commentary & Criticism
 - B. Scholarship or Research
 - C. Teaching & News reporting
 - D. Both A & C
 - E. All of the Above

True or False

3. ____ Permission to use text also means permission to use the photograph that goes along with the text. F
4. ____ You do not need permission to use the tune from a published song as long as you change the lyrics. F
5. ____ When using copyrighted material on a Web site, the phrase “Reprinted with Permission” along with the name of the copyrighted holder should be included next to the copyrighted material. T
6. ____ An image caption only needs to tell the subject and date of photograph. F
7. ____ It is okay to use material while waiting for the written permission from the owner. F